

## SAFEGUARDING AND CHILD PROTECTION

As part of our duty to keep children safe from harm we must identify any child that may be at risk from neglect or physical, emotional and/or sexual abuse. All these forms of harm can affect children's development and stop them from doing well in later life. In order to fulfil this duty all staff are given regular safeguarding training.

The Designated Safeguarding Leads (DSL) is Miss Lucey and Deputy for DSL are Mr Logan (Head of School) . We also have a safeguarding team—please see our website for more information. The link governors for safeguarding is Corrine Finch The DSLs attend training every two years to ensure their knowledge and understanding is up-to-date.

In the rare event that the staff have any concerns about a child they will share this with the DSL using a Cause for Concern Form. The DSL will then contact parents to discuss the concerns unless doing so may put the child at greater risk. The DSL will contact Hackney Children's Social Care (HCSC) for advice from a social worker if they feel the child is a risk of harm and act upon the advice given.

### The Child Protection Enquiry

HCSC have a legal duty to make sure that all children in the borough are safe and protected. This means carrying out a child protection enquiry to look into any claims that a child is being harmed or neglected. When the enquiry is finished, a decision is made about whether the child needs a protection plan to help keep them safe from harm.

The child protection enquiry is carried out by a social worker but they will need to get information from other professionals who know the child and their family, such as health visitors, GPs and teachers. These are called network checks. HCSC will always ask the parents permission before they talk to other professionals unless they think this would put the child at more risk.

**The vast majority of children who are referred to HCSC will remain at home with their parents.** Very rarely, if HCSC are really worried about a child being at risk at home, they may have to take further action to protect them. This could mean removing them from

### Managing Allegations Against Other Pupils

Usually any allegations against other pupils are dealt with under the Behaviour or Anti-Bullying Policies. However if the allegation has safeguarding implications then the DSL will contact HCSC for advice on how to deal with the allegation.

These may include;

- ◇ Emotional Abuse (threats and intimidation)
- ◇ Physical Abuse (especially pre-planned violence)
- ◇ Sexual Abuse (older pupil towards younger pupil)
- ◇ Sexual Exploitation (encourage other children to attend inappropriate parties)

In extreme circumstances this may mean a referral to HCSC and/or the police.

### Prevent Duty

In order for schools and childcare providers to fulfil the Prevent duty, it is essential that staff are able to identify children who may be vulnerable to radicalisation, and know what to do when they are identified,

To help minimise the risk of children being radicalised the school's curriculum must promote British Values.

All Staff are trained in the Prevent Duty to ensure that they can identify pupils at risk of radicalisation and know what to do if they feel a pupil is at risk of radicalisation.

Concerns around terrorism must be reported to the designated Prevent Officer at Hackney Children's Social Care (Tracey Thomas and PC Hannah Gold as of January 2016).

The DSL can make a referral to the Channel programme, if necessary. Channel is a programme that focuses on providing support at an early stage to people who are identified as being vulnerable to being drawn into terrorism.

### Managing Allegations Against Staff/Volunteers

If there is an allegation concerning safeguarding against a member of staff the Head of School, Mr Logan will consult with the Local Authority's Designated Officer for Safeguarding for advice. He will then follow the advice given within 24 hours.

If you have any questions about the information in this leaflet please email them to:

[admin@daubenev.hackney.sch.uk](mailto:admin@daubenev.hackney.sch.uk)

# Safeguarding

## INFORMATION FOR PARENTS VOLUNTEERS

# Daubenev Primary School

### Daubenev Primary School

Daubenev Road  
Hackney  
E5 0EG5 0EG

Telephone: 020 8985 4380

Fax: 020 8525 7639

Email: [admin@daubenev.hackney.sch.uk](mailto:admin@daubenev.hackney.sch.uk)

# Keeping Children Safe

## Governors

The Governing Body of Daubeney fully recognise that they have a duty to ensure arrangements are in place for safeguarding and promoting the well-being of children. They review the Safeguarding and CP Policy annually and ensure processes are in place so that independent contractors have the required child protection procedures. They adhere to Hackney's Safeguarding Board's Procedures. They recognise that all members of the school community including volunteers and governors will at all times play a full and active part in protecting our children from harm.

The following policies are linked to the information contained in this leaflet:

- ◆ Safeguarding & Child Protection
- ◆ Health & Safety
- ◆ Behaviour, Anti-Bullying
- ◆ Medical, Inclusion SEND
- ◆ E-safety, Managing Allegation Against Other Pupils
- ◆ Recruitment, Whistle Blowing

**The information enclosed outlines how we as a school and a community intend to keep our children safe. The policies and guidelines are not intended to alienate parents or visitors but ensure our children are safe at all times.**

## Entry and Exit from the School

All visitors must use the Daubeney Road entrance during the school day.

All visitors must report to the main reception.

Pupil entry gates are open from 8.45am - 9am & 3.30pm - 3.45pm

The gates are staffed at all times.

## Visitors to School

All visitors must sign in and have an ID Photo Badge which is obtained from the main Reception.

Volunteers, agency staff and any visitors who will be working unsupervised with children must have a current DBS and show photo ID, e.g. work pass card, driving license, current passport. If no current DBS then volunteers must be supervised at all times.

## Site Security

Risk assessments are carried out regularly and for equipment daily. These daily assessments are not recorded.

Any Health and Safety issues must be reported to the Site manager, Mr Coyston and the Head of School, Mr Logan

All members of staff and visitors must wear Photo ID badges at all times.

It is the responsibility of all members of staff to challenge any visitor that does not display a photo ID badge.

All external doors must be staffed whilst the main gates in the playground are open.

A Single Central Register holds information on all staff, volunteers and contractors working in the school. The Head of School monitors it regularly inline with OFSTED requirements

## Before & After School Activities and Educational Visits

Staff and volunteers should take particular care when supervising pupils in the less formal atmosphere of an educational visit or activities that take place before or after school.

Risk assessments must take place for all off-site visits and where possible a risk assessment from the place of visit before the visit.

Staff and volunteers remain in a position of trust and the same standards of conduct apply for these activities.

Parents that accompany trips must be given details of the trip before leaving and induction into the expectations of adults when accompany children on a trip. No parent should be left unsupervised with children if they do not have a current DBS or List 99 check.

## PUPILS

### Physical Contact and Restraint

Members of staff may have to make physical interventions with children. Members of staff will only do this where it is necessary to protect the child, or another person from danger. Where possible only a member of staff with appropriate training will physically restrain a child unless there is no other option to protect the child, other children or adults.

### Photographing Children

We understand that at times parents like to take photographs or videos of their children during school events. However, there are restrictions on the use of images of children and parents must not post any images taken during school events on any social media site.

The school will always obtain parental permission for any photograph taken and used by the school. This is given on entry to the school but parents can withdraw or give consent after this at any time.

### Children with SEND

We recognise that statistically, children with behavioural difficulties and disabilities are most vulnerable to abuse. All members of staff who support these pupils will be made aware to the need for vigilance for signs of abuse.

### Online Safety

We advise parents to be vigilant in the use of online equipment by their children. Parents should discuss how to keep safe when online with their children and monitor the use of social networking sites and the internet. In school we will teach children how to keep safe through SEAL (Social, Emotional Aspects of Learning) and JIGSAW.

Children are supervised at all times when online and understand that they must report anything they find inappropriate to an adult